10 digits. BIG IMPACT.
The Power of NPI

AmeriHealth

Share your NPI now to avoid potential regulatory penalties and impact to cash flow

May 23, 2008 is here! Are you using your registered NPI?

Registering your NPIs with AmeriHealth

Registering your NPI with AmeriHealth is easy. Once you have obtained your NPI, you may register using either of the following methods:

- **Online.** Register your NPI online by submitting the appropriate NPI provider registration web form on *www.amerihealth.com/providers/npi/provider_registration.html.*
- **Paper.** Register your NPI with us by mailing your completed custom NPI Submission Form. This form has been included in mailings to participating provider offices.

NPI Web resources

AmeriHealth provider NPI website
www.amerihealth.com/providers/npi
Contains NPI background, FAQs, registration forms, web links, and other information.

CMS main NPI website
www.cms.hhs.gov/NationalProvIdentStand/
Contains NPI Final Rule, FAQs, fact sheets, tip sheets, NPI Viewlet, Medicare MedLearn articles, and enumeration statistics.

NPI enumerator website
https://nppes.cms.hhs.gov/NPPES/Welcome.do
Main site to enter an NPI application.

WEDI NPI outreach initiative
www.wedi.org/npioi/index.shtml
NPI Resource Center with information resources, industry readiness assessment survey, etc.

How to obtain an NPI

National Plan and Provider Enumeration System (NPPES) is currently accepting applications for NPIs. Providers who have not yet obtained an NPI may apply for it in either of the following ways:

Online

- Complete the Web-based application online at *https://nppes.cms.hhs.gov.* It takes approximately 20 minutes to complete and is the most time-efficient way to obtain an NPI.

Paper

- Obtain a copy of the NPI Application/Update Form (CMS-10114) and mail the completed, signed application to the NPI Enumerator. The form will be available only upon request through the NPI Enumerator. Providers who wish to obtain a copy of this form must contact the NPI Enumerator in any of the following ways:
  - **Phone:** 1-800-465-3203 or TTY/TDD 1-800-692-2326
  - **Email:** *customerservice@npienumerator.com*
  - **Mail:**
    NPI Enumerator
    P.O. Box 6059
    Fargo, ND 58108-6059

Information about NPI is available at *www.amerihealth.com/providers/npi*

Failure to prepare could result in a disruption in cash flow. Are you using your NPI?

NATIONAL PROVIDER IDENTIFIER (NPI)

Claims submitted without a valid, registered NPI will reject

NPIs must be registered with AmeriHealth

You must register your National Provider Identifier (NPI) with AmeriHealth prior to submitting claims.* As of **May 23, 2008,** claims will reject if you have not registered your NPI with us. You can register your NPI with AmeriHealth online by submitting an NPI provider registration web form at *www.amerihealth.com/providers/npi/provider_registration.html.*

Claims submitted with invalid NPIs will reject

Each claim must pass an NPI check-digit validation to ensure that it has a valid NPI. To date, many claims are not passing this check-digit validation. The most common reasons why claims are not passing the NPI check-digit validation are:

- The wrong provider identifier is entered in an NPI field.
- The NPI is entered incorrectly.
- The number entered is not a valid NPI.

As of May 23, 2008, in accordance with the CMS mandate, providers must use the NPI as the primary identifier on the claim, and AmeriHealth will reject claims with invalid NPIs on or after this date.

Processing of claims

For purposes of processing a claim in accordance with the reimbursement terms of your AmeriHealth provider contract, you may continue to provide your 10-digit legacy number in addition to your valid, registered NPI. The sole purpose for providing the 10-digit legacy number is to facilitate accurate claims payment — not to identify the claim for acceptance into AmeriHealth's system. Only a valid NPI will be accepted by AmeriHealth as the primary identifier on the claim.

If you require further information regarding NPI claims submission, please refer to AmeriHealth's *National Provider Identifier (NPI) Toolkit: Tips for Proper Electronic and Paper Claims Submission*, located at *www.amerihealth.com/pdfs/providers/npi/toolkit.pdf.*

More information regarding the NPI, including AmeriHealth's NPI contingency plan, previous communications, FAQs, and additional resources, is available at *www.amerihealth.com/providers/npi.*

**AmeriHealth will receive contracted behavioral health providers' NPI information directly from Magellan Behavioral Health, Inc. For further information, please contact Magellan National Provider Services Center at 1-800-788-4005, or visit Magellan at www.magellanhealth.com.*

May 23, 2008 is here!
Are you using your registered NPI?

Claims submitted without a registered NPI after May 23, 2008, will reject. You must register your NPI with AmeriHealth prior to submitting claims. You can register your NPI with AmeriHealth online by submitting an NPI provider registration web form at *www.amerihealth.com/providers/npi/provider_registration.html.*

BILLING

AmeriHealth rejecting paper claims submitted on forms CMS-1500 (12/90) and UB-92

AmeriHealth no longer accepts paper claims submitted on forms CMS-1500 (12/90) and UB-92. All paper claims received after December 17, 2007, must be submitted on revised forms CMS-1500 (08/05) and UB-04. Paper claims submitted on forms CMS-1500 (12/90) and UB-92 will reject.