A Message to

Business Office Managers

8000 Midlantic Drive, Suite 333, Mt. Laurel N.J. 08054

Memorandum

TO: AmeriHealth Participating Hospitals in New Jersey

FROM: Kathleen Mariano
Manager, Provider Relations

DATE: May 2, 2005

SUBJECT: 10-DIGIT PROVIDER IDENTIFICATION NUMBER

The purpose of this bulletin is to advise you that AmeriHealth will require a 10-digit provider identification (ID) number **on all claims submitted on and after July 1, 2005**. This 10-digit provider ID number is to be used on claims submitted **for all AmeriHealth products,** including Indemnity, PPO, HMO, POS, POS Plus and Medicare Advantage. The use of one provider number for all claim submissions will simplify and streamline your claim submission process.

The 10-digit ID number will consist of your hospital's current four-digit AmeriHealth provider number, preceded and followed with three zeros. Below are two examples of current provider numbers and their new corporate ID number:

Hospital	Current Provider ID Number	10-Digit Provider ID Number Effective July 1, 2005
General Hospital	6789	0006789000
Special Hospital	0333	0000333000

The ten-digit provider ID number should appear in UB92 Form Locator 51, or in Loop 2010AA, Ref Segment 02 in the ANSI x 12 Institutional Transaction.

Note: The use of a facility's six-digit provider number for submission of HMO claims will no longer be needed. Effective July 1st, claims submitted with the six-digit number will not be accepted for processing.

Beginning July 1, 2005, claims submitted electronically (or on paper) without the valid 10-digit provider ID number will be returned. Also, please note that if a claim is submitted with the valid 10-digit ID number **but the tax ID number reported on the claim is not the tax ID on file with AmeriHealth,** the claim will be returned.

If you have questions about this bulletin, please contact your Hospital Service Coordinator or the Provider Relations Department at 856-778-6500.