

A Message to

Business Office Managers



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Memorandum

TO: Director of Admissions, Director of Outpatient Registration and
Business Office Managers at Participating Hospitals in New Jersey

FROM: Kathleen Mariano
Manager, Provider Relations

DATE: December 3, 2004

SUBJECT: **NEW 13-POSITION MEMBER IDENTIFICATION NUMBER**

As you may know, various states have enacted laws to limit the use of a member's Social Security Number (SSN) on member communications. As a result of this legislation, and to better protect member identity and privacy, AmeriHealth and its affiliates have chosen to create a non SSN-based identifier for members to be used on external communications to the member, including member identification cards. The new Member Identification Number will consist of a 3-position alpha/numeric prefix, an 8-position ID number, along with a 2-position suffix which defines a member of the family unit.

This new Member Identification Number is due to become effective in Spring 2005. All members will be issued new ID cards at that time.

**New AmeriHealth Member Identification Number (Effective Spring '05)
3-position alpha/numeric prefix + 8-position ID number + 2-position suffix = 13 positions**

As we finalize the details in the upcoming months, we will share information with you via Hospital bulletins. Should you have any questions, please contact AmeriHealth New Jersey Provider Services at 800-821-9412, or your Hospital Coordinator.