A Message to
Business Office Managers

800 Midlantic Drive, Suite 333, Mt. Laurel N.J. 08054

MEMORANDUM

TO: All Contracting Ambulance Providers

FROM: Kathleen Mariano
Manager, Provider Relations

DATE: **October 29, 2001**

SUBJECT: Important reminder regarding emergency transport

Please note that ambulance services provided in an emergency do not require precertification.

Claims for emergency transportation which initially do not fit AmeriHealth emergency ambulance criteria will require additional information for further review. Only submit the additional information when the Statement of Remittance requests the following:

- **Keystone Health Plan East/Keystone 65**

  Code W326- "The emergency ambulance trip sheet is required to continue processing of this claim.

- **AmeriHealth HMO**

  Code P77- "Send Emergency Ambulance Notes."

When requested, please submit the trip sheet with the Emergency Ambulance Review Form (attached) to the address listed below. **Please do not resubmit the claim**- doing so will result in unnecessary claim denials.

Claims Medical Review
1901 Market Street
Philadelphia, PA 19103
Attention: Lorraine O'Neal

Please share this information with your staff. If you have any questions regarding this Bulletin, please contact Kimberly Lees-Pratt, Ancillary Coordinator, at (856) 778-6652.

EMERGENCY AMBULANCE REVIEW FORM

Please complete the following information and attach this form with each Medical Documentation Trip Sheet. Thank You!

****Product (Please Circle One)****

Keystone Commercial HMO	Keystone Point of Service
Keystone 65	Keystone 65 Choice
AmeriHealth Commercial HMO	AmeriHealth Point of Service
AmeriHealth 65	AmeriHealth 65 Choice

AMBULANCE PROVIDER NAME: _____

IDENTIFICATION NUMBER: _____

DATE OF SERVICE: _____

CLAIM NUMBER: _____

PATIENT'S FIRST NAME: _____

PATIENT'S LAST NAME: _____

_____ Form completed by (Please Print)

_____ Telephone Number

******Return Completed Form with Trip Sheet ******

Claims Medical Review
Emergency Ambulance Review
1901 Market Street
Philadelphia, PA 19103
Attention: Lorraine O'Neal

THANK YOU!