

Acceptable documents for Off-Exchange SEPs

Anyone who loses coverage or experiences certain life circumstances, such as getting married, is eligible for a Special Enrollment Period (SEP) to sign up for a new health insurance plan. Learn more at amerihealth.com/sep.

Acceptable documents for loss of coverage

- Termination letter showing date for loss of Medicaid or Medicare coverage
- Letter from your employer confirming loss of coverage and reason
- HIPAA Certificate of Creditable Coverage pay stubs showing reduction in hours with employer documentation that states coverage is not available for employees working the lesser number of hours
- Proof of loss of dependent status due to reaching age 26
- Death certificate of policyholder and prior insurance plan ID card showing dependents
- Official renewal letter issued by your prior insurer showing the plan or policy year period and date of termination (group plans only)
- Letter or other statement from employer showing that coverage doesn't meet minimum value and date it stopped meeting minimum value
- Divorce decree

Acceptable documents for birth

- Birth certificate
- Dated discharge paperwork for newborn

Acceptable documents for adoption

- Birth certificate, adoption papers, or court order

Acceptable documents for court order

- Birth certificate, adoption papers, or court order

Acceptable documents for marriage

- Marriage certificate and proof of continuous qualified health coverage
- For children gained through marriage, in addition to the marriage certificate, submit birth certificates for child dependents



Reminder: Please send all documentation to sepdocuments@amerihealth.com and include the applicant's name in the subject of the email.



Important note:

You must enroll within 60 days of your qualifying event to be eligible for Special Enrollment unless otherwise noted.

Acceptable documents for permanent move

- Proof of prior coverage, plus at least four (4) of the following:
 - Last utility bill for former residence PLUS initial utility bill for new residence
 - Lease or rental agreement for new residence PLUS lease or rental agreement for former residence
 - Deed, mortgage or monthly mortgage statement for new residence, PLUS deed, mortgage, monthly mortgage statement for former residence
 - New driver's license or state photo ID card PLUS former driver's license or state photo ID card
 - New state vehicle registration or title PLUS former state vehicle registration or title

Acceptable documents for gained access to an individual coverage HRA

- Notice from employer showing individual coverage Health Reimbursement Arrangement (HRA) or QSEHRA (Qualified Small Employer Health Reimbursement Arrangement) dates